

Policy Update Newsletter

September 2019

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Ref	Issue	Title	Suggested Audience
CP604	I13	Incident Management Plan	Regulation, Press & Customer colleagues
CP606 S10	I8	Operational Instructions	All Operational Staff
CP606 S46	I2	Testing/Phasing-Out on LV Boards Cabinets and Pillars	All Delivery Engineers
CP614	I22	Authorisation	All Operational Staff
EPD903	I1	Minimum Standards for the use of Personal Protective Equipment	All Employees
EPD951	I1	Control of Substances Hazardous to Health	All Employees
CP405	I9	Pit and Link Box Strategy for Power Cables and Associated Joints	All Jointers, Engineers and Fitters
CP411 Pt1N	I1	LV cable Jointing Manual	All Jointers and Jointing Managers
CP606 A06	I10	Points of Isolation for Overhead Lines	All Engineers and Lines Personnel
CP606 B08	I13	Work on or Near Damaged or Faulty LV Cables	All Jointers, Engineers
CP606 S53	I3	Operational Procedures for CLASS Installations	Control Room and Field Engineers involved with Class works
CP608 OP66	I2	OP66 WoodHouse Park – auto CLOSE scheme	All Control Room Engineers
CP608 OP68	I1	OP68 Wigan BSP LV Supply – Auto Change Over scheme	All Control Room Engineers
CP608	Update	System Parallels	All HV Authorised Staff
CP997	I2	Enhanced Security Measures for Wood Poles and Steel Towers	All Engineers and Lines Personnel

CP604 Incident Management Plan	
Summary	<p>Description. Document Update</p> <p>Reason for change. Due to changes within regulation, this CP has being updated with the additional forms & OFGEM reporting guidance. As the NEWSAC agreement is reviewed annually (as minimum) & can potentially be revised on any date, by removing excerpts ensures ENWL using controlled copy.</p>
Contact	Laura Clayton Tel: 23934

CP606 S10 Supply Restoration and fault Management.	
Summary	<p>Description. Document updated to cover the use of Operational Instructions and attachment of Yellow Stars.</p> <p>Reason for change. This policy has been updated to cover the process of Issuing Operational Instructions and how/where/whether the yellow stars are attached on site.</p>
Contact	Matt Kayes Tel: 50928

CP606 S46 System Control.	
Summary	<p>Description. Document updated to cover the use of test probes and test sockets on ABB and ABB Nitran LV Boards following an incident investigation.</p> <p>Reason for change. Following an incident investigation CP606 S46 has been updated to cover the updated OI202 and Policy Instruction issued on the use of long test probes within the ABB and ABB Nitran LV Board Disconnecter and the completion of the test socket plant modification (702) prior to using the ability to synchronise generators onto these types of board.</p>
Contact	Matt Kayes Tel: 50928

CP614 Authorisation.	
Summary	<p>Description. Minor Updates.</p> <p>Reason for change. New Codes 409 and 410 for specialised COMA work.</p>
Contact	Simon Sandell Tel: 69297

EPD903 Minimum Standards for the use of Personal Protective Equipment	
Summary	<p>Description. Personal Protective Equipment (PPE) protects individuals against harm at work. We already have a single page policy – ‘Standard for Personal Protective Equipment’. This is widely recognised and followed.</p> <p>Reason for change. This new policy document formally sets out the minimum standard for hand, eye, foot, head and visibility items of PPE; explaining the activities and locations for which it must be worn.</p>
Contact	Peter Skirvin Tel: 50397

EPD951 Control of Substances Hazardous to Health.	
Summary	<p>Description. It is a legal requirement (Control of Substances Hazardous to Health Regulations 2005) to carry out risk assessment of substances used by the organisation.</p> <p>Reason for change. This policy document sets out the requirements and responsibilities for identifying new substances, carrying out a risk assessment and making the results available to those who might need them.</p>
Contact	Peter Skirvin Tel: 50397

CP405 Cable Pit and Link Box Strategy for Power Cables and Associated Joints.	
Summary	<p>Description. Further guidance provided for installing/removing Blast Mitigation Bags in a link box.</p> <p>Reason for change. Installation of blast mitigation originally included but removal was not.</p>
Contact	Dave Talbot Tel: 50272

CP411 LV Cable Joint (New Manual) PT1N	
Summary	<p>Description. Complete revision and reformatting of CP 411 Part 1 for new Sicame joint kits.</p> <p>Reason for change. New jointing system modernise within the manual..</p>
Contact	Dave Talbot Tel: 50272

CP606 A06		Points of Isolation for Overhead Lines	
Summary	Description. Minor Update.		
	Reason for change. This AP has been updated to correct section references in sections 1.9 and 1.11 respectively		
Contact	Matt Kayes	Tel: 50928	

CP606 B08		Work on or Near Faulty LV Damaged Cables	
Summary	Description. Minor amendment to wording.		
	Reason for change. Improved clarity.		
Contact	Dave Talbot	Tel: 50272	

CP606 S53		Operational Procedures for CLASS Installations.	
Summary	Description. Slight amended to operational procedure regarding the removal of links within Class Relay Panel.		
	Reason for change. The control room engineer can disable CLASS functions remotely within the control panel on-site, thus not requiring the field engineer to attend all of the sites on the section of the network being worked on to physically remove the links as these panels can be disabled remotely.		
Contact	Maurice Lynch	Tel: 55174	

CP608 OP66		OP66 WoodHouse Park – Auto CLOSE Scheme	
Summary	Description. Minor amendments.		
	Reason for change. Document revised following feedback from Operations.		
Contact	Matt Kayes	Tel: 50928	

CP608 OP68		OP68 Wigan BSP LV Supply – Auto Change Over scheme.	
Summary	Description. New Document to cover new operational practice.		
	Reason for change. This is a new LV auxiliary auto change over schemes respectively for control and operational staff to operate the network correctly. It was introduced following flooding resilience 33kV network upgrade works.		
Contact	Matt Kayes	Tel: 50928	

CP997		Enhanced Security Measures for Wood Poles and Steel Towers.	
Summary	<p>Description. Further guidance added for enhanced security measure after .</p> <p>Reason for change. To detail the extend of the enhanced security measures to be applied either side of the original pole.</p>		
Contact	Dave Talbot	Tel: 50272	

CP608		System Parallels	
Summary	<p>Description. Parallel Matrices (Ashton, Manchester, Preston, Kendal, South Lancs & Carlisle).</p> <p>Reason for change. Network Update.</p>		
Contact	Matt Kayes	Tel: 50928	

Full copies of all up-to-date policies and procedures can be found on [The Volt](#).
